

MINUTES of the **GOVERNANCE COMMITTEE MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Rm. 350, Buffalo, New York, on the 8th day of March, 2018.

PRESENT: **Robert Anderson, Chairman**
Jerome D. Schad, Vice Chairman
Karl J. Simmeth, Jr., Treasurer
Robert J. Lichtenthal, Jr. Deputy Director
Earl Jann, Executive Director
Karen Prendergast, Comptroller
Richard Planavsky, Chief Business Officer Manager/Budget Director

ATTENDEES:

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by Mr. Simmeth seconded by Mr. Schad and carried to waive the reading of the Minutes of the Governance Committee Meeting held on December 21, 2017.

III. - APPROVAL OF MINUTES

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve the Minutes of the Governance Committee Meeting held on December 21, 2017.

IV. - REPORTS

V. - COMMUNICATIONS AND BILLS

VI. - UNFINISHED BUSINESS

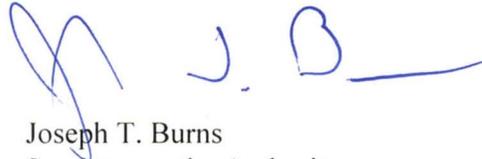
VII. - NEW BUSINESS

A. Automation Update – EMA

Earl Jann gave an update to the Committee with regard to the Automation RFP. He advised that EMA was the only firm that responded. He explained that the RFP is going to be split into two sections: Customer Service/Accounting and Plants/SCADA. Karen Prendergast will be the lead person on the Customer Service/Accounting phase and Earl Jann will be the lead on the Plants/SCADA phase. He advised that the maintenance and distribution of the plants needs to be reorganized into two divisions, one being mechanical and the other electrical. Michael Haendiges will be overseeing this. He continued giving an in depth description of the process of this phase. Thereafter Karen gave a summary to the Board with regard to her part of this project.

VIII. – ADJOURNMENT

Motion by Mr. Simmeth seconded by Mr. Schad and carried that the meeting adjourn.



Joseph T. Burns
Secretary to the Authority

SLZ